

Format for No Objection Certificate from employer to pursue Ph.D. programme
at St. Xavier's University, Kolkata

**(To be typed on the letter head of the concerned authority of the
organisation where the candidate is presently working)**

To
The Ph.D. Programme Coordinator
St. Xavier's University, Kolkata
Action Area III B, New Town
Kolkata – 700160

Date:

Subject: No objection certificate to pursue Ph.D. programme from St. Xavier's
University, Kolkata.

Dear Sir/Madam,

This is to inform you that we have no objection if Mr./Ms./Mrs. _____
_____, an employee of our organisation, is pursuing Ph.D.
programme in _____ (Discipline) _____ on a part time basis at St. Xavier's University,
Kolkata.

He/She would be able to devote sufficient time for research over and above his/her
official duties during the Ph.D. programme.

We will relieve him/her from the duty to complete the coursework of the Ph.D.
programme at St. Xavier's University, Kolkata.

Thanking you,
Yours sincerely,

Signature and seal of the
concerned authority